



LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s)		First name (s)	
Date of birth [DD-MM-YYYY]		Nationality ¹	
Sex [M/F/Other]		Academic year	2019/2020
Study cycle ²		Subject area, Code ³	
Phone		E-mail	

The Sending Institution

Name	Lund University	Faculty	Social Sciences, International Office
Erasmus code	S LUND01	Department	
Address	Box 117, 221 00 Lund, Sweden	Country, Country code ⁴	SE
Contact person ⁵ name	Katarina Follin/ Lina Jönsson	Contact person e-mail / phone	+46 46 2227204/ +460462224843 outgoing@sam.lu.se

The Receiving Institution

Name		Faculty	
Erasmus code (if applicable)		Department	
Address		Country, Country code	
Contact person name		Contact person e-mail / phone	



Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Planned period of the mobility: from [month/year] till [month/year]
as stated by student.

Table A: Study programme abroad (add rows if necessary)

Component ⁶ code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [autumn / spring] [or term]	Number of ECTS credits to be awarded by the receiving institution upon successful completion
			Total:

Web link to the course catalogue at the receiving institution describing the learning outcomes:

[Web link(s) to be provided.]

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad NB no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window.

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS credits
			Total:

If the student does not complete successfully some educational components, the following provisions will apply:

Incomplete courses/components at partner institutions cannot be completed at Lund University. The



student has to fulfill program and degree requirements by replacing missing course credits with other courses.

Language competence of the student

The level of language competence⁷ in [*the main language of instruction*] that the student already has or agrees to acquire by the start of the study period is:

A1 A2 B1 B2 C1 C2

II. RESPONSIBLE PERSONS

Responsible person⁸ in the sending institution:

Name: Katarina Follin/Lina Jönsson

Function: International Coordinator

Phone number: +46 46 222 7204/ +4646 222 4843 E-mail: outgoing@sam.lu.se

Responsible person⁹ in the receiving institution:

Name:

Function:

Phone number:

E-mail:

III. COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

At Lund University, credits from student exchange are transferred on application by the student after the exchange. The application for credit transfer is to be submitted to the student's department/programme along with a transcript of records from the exchange that shows the completed courses. If the credits have not been transferred before the student applies for a degree, the original transcript of records should be sent to the Degree Office for credit transfer in conjunction with the degree application. More information on credit transfer in conjunction with an application for



LUND
UNIVERSITY



Erasmus+

a degree can be found at: <http://www.lu.se/studera/examen-och-karriar/ta-ut-examen/ansok-om-examen>

Credit transfer takes place in accordance with the Learning Agreement on the condition that:

- the completed courses correspond to study at university level in Sweden
- the number of credits in the Learning Agreement is the same as in the official transcript issued by the host university at the end of the exchange.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Student's signature

Date:

The sending institution

Responsible person's signature

Date:

The receiving institution

Responsible person's signature

Date:



Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Changes to study programme abroad or additional components in case of extension of stay abroad (add rows if necessary)

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component <i>[tick if applicable]</i>	Added component <i>[tick if applicable]</i>	Reason for change ¹⁰	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

<p>The student</p> <p>Student's signature Date:</p>

<p>The sending institution</p> <p>Responsible person's signature Date:</p>
--

<p>The receiving institution</p> <p>Responsible person's signature Date:</p>
--



LUND
UNIVERSITY



Erasmus+

II. CHANGES IN THE RESPONSIBLE PERSON(S), if any:

New responsible person in the sending institution:

Name:

Function:

Phone number:

Email:

New responsible person in the receiving institution:

Name:

Function:

Phone number:

E-mail:

End notes

¹ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

² **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

³ The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

⁴ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁵ **Contact person:** a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

⁶ An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

⁷ For the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁸ **Responsible person in the sending institution:** an academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

⁹ **Responsible person in the receiving institution:** an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.

¹⁰ **Reasons for exceptional changes to study programme abroad:**

<i>Reasons for deleting a component</i>	<i>Reason for adding a component</i>
A1) Previously selected educational component is not available at receiving institution	B1) Substituting a deleted component
A2) Component is in a different language than previously specified in the course catalogue	B2) Extending the mobility period
A3) Timetable conflict	B3) Other (please specify)
A4) Other (please specify)	